

# Government College Bundi (Rajasthan)



Session 2020-21

## Innovation & Skill Development Cell

### Report



Course Name: Spoken English & Communication Skill Development Course

Course Duration: 50 Hrs

Start Date: 12-10-2020

End Date: 20-11-2020

Mode: Online (Through YouTube Live Streaming & Zoom)

YouTube Channel: ISDC GC Bundi & CERAJGCBUNDI CLASS

1. <https://www.youtube.com/watch?v=hsaOoodkH2w>
2. <https://www.youtube.com/watch?v=x0DWMd738YE>

Total Registration : 414

Total Number of Beneficiary Students : 45

Organized By : Innovation & Skill Development Cell, Government College, Bundi (Raj.)

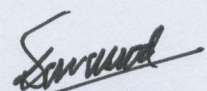
Course Content :

Sr. No.	Trainer's Name	Course Content
1.	Sh. M. K. Tailer	General English Learning Skills : Introduction, Gen. Words, Gen. Grammer, How To Settle Words
2.	Sh. Piyush Divedi	Communication Skills, Group Discussion, Time Management, Paraphrasing, Presentation, Demo Resume Q&A, Interview Skills, presentation, Demo interview communication skills conclusion and interactions.
3.	Sh. Pankaj Khandelwal	Spoken English : Practice on how to say the 1. Daily habits 2. Things which have, How to say – Past habits/work has finished in past, How to narrate two works if both has completed in past or in present, How to state a statement showing tenure of a specific point of time, How to narrate future planning/with time.

Course Duration :

Sr. No.	Trainer's Name	Date		Total Hours
		From	To	
1.	Sh. M. K. Tailer	12.10.2020	17.10.2020	06
2.	Sh. Piyush Divedi	12.10.2020	31.10.2020	16
3.	Sh. Pankaj Khandelwal	19.10.2020	20.11.2020	28
Total				50

(Dr Dilip K. Rathore)  
Coordinator

  
(Dr. Satish Saraswat)  
Principal  
प्राचार्य  
राजकीय महाविद्यालय  
बून्दी (राज०)



## **Online Skill Development Courses (50 Hrs & 90 Hrs):**

For the execution of Rajasthan governments point number 101 of budget announcement 2020-2021 The Commissionerate College Education Rajasthan started employment oriented skill development programs in session 2020-2021 for the students studying in Government Colleges. In compliance of this order under the ISD cell of Government College Bundi, the listed program was conducted at Online Mode complying with the guidelines of during the covid-19 pandemic for the students of Government College Bundi and other Government Colleges in the district were done.

For the first time in the entire state such courses were successfully conducted at online mode for the benefits of students by Government College Bundi.

As per the order number 152 dated 17-12-2018 in the series of letter CCE /ISDC/ skill / 2020 / 119 dated 9/11/ 2020 by Commissionerate College Education Rajasthan, a total of 50 Government Colleges selected in entire state, were allotted skill courses to conduct at online mode. Government College Bundi Had selected following four programs:

- ✓ **Spoken English and Communication.**
- ✓ **Basic IT skills**
- ✓ **Tourism, Visit and Logistic Management.**
- ✓ **Agro Skills and Organic Farming.**

From above mentioned list, ISDC of the College selected two courses for students.

1. **Objectives:** The objectives of the Online Courses organised for students are the following:

- ❖ **To develop employment oriented skills for the students studying in Government Colleges.**
- ❖ **To identify their abilities by doing self assessment among the students.**
- ❖ **To make students confident and knowledgeable and to prepare themselves for competitions.**
- ❖ **To make students ICT friendly and to built a basic technical knowledge.**

Following two courses were conducted at online mode from courses suggested by Commissionerate College Education.

- ✓ **Online Spoken English & Communication Skill Development Courses (50 hours)**
- ✓ **Online basic IT Skills Development Course (90 hours)**



2. **The Context:** The entire world has been affected by the covid-19 Pandemic since the beginning of the 2020 session.

This global epidemic has affected higher education on a wider scale. Regular study of students and teaching work of teachers have been directly affected. At the same time along with academic work others educational activities including Soft Skills Development Programs, Events, Lectures, Workshops, Seminars etc. came to a complete halt. In the midst of this difficult situation Online Educational Tools are the only medium for teachers and students to interact with each other. Through this, not only the subject related study work but also some Skill Proficiency Training Program became available. A simple means of reaching towards students.

There is a significance decrease in communication skills among the students studying in the college mainly for the knowledge of English language. Also in this digital Revolution era of present day this stands firmly in Personality Development and grooming of students.

With the aim of taking necessary care about connecting students with Information Technology here, both of above mentioned courses reflect their significance. At present awareness of students from online fraud, Bank stealing money, hacking accounts etc. cyber crime is very important so students here can make their family, friends and Society aware of the knowledge gained through such courses and this benefit from it.

Challenges during the covid-19 pandemic the attendance of students in the college was ensured in order of compliance with the rules of the state government and keeping in mind the physical and mental state of students the said skill courses were organised at online mode. During this period these are the challenges before us:

- **Providing regular and uninterrupted training at online mode.**
- **To add more and more students to enroll to courses.**
- **Lack of availability of resources and knowledge of taking IT resources in students.**
- **Assessment of skilled trainers.**
- **Monitoring of students getting regular training.**
- **Adding Faculty Members as instructor for the courses.**

Accepting all the challenges the ISDC team of Government College Bundi successfully conducted the above courses.

3. **The Practice:** Both skill development courses were conducted through established E-class in the college through Zoom Platform and live streaming on YouTube channel.

**Uniqueness:**

- Knowledge of various IT tools and apps was given both theoretically and practically by trainers.

- Both courses are available as live telecast as well as recorded playlist on ISDC YouTube Channel, allowing students to watch these courses at any time.
- In view of covid-19, successfully conducting online mode courses is a major achievement of the college.
- Inauguration and closing ceremony of courses was performed in the peaceful presence of Mr. Commissioner and other officers of Commissionerate College Education.
- Positive and energetic feedback from trained students proves its authenticity.

### **A) Online Spoken English & Communication Skill Development Course (50Hrs):**

As per the meeting proceedings of the Innovation and Skill Development Cell a committee was formed by the principal to conduct the said course, online with the help of self financed, Self Financed Resource Management/ Public Support Training institution in compliance with the Commissionerate College Education Rajasthan the committee was committed to conducting the courses.

- ❖ Total Registration: **414**
- ❖ Virtual Inauguration: **12/10/2020**
- ❖ Chief Guest Shri Sandesh Nayak (Commissioner)
- ❖ 50 hours content prepared for training.
- ❖ Registration of students by creating Google form and sharing the link of form.
- ❖ To communicate and exchange information among Organisers, Teachers and students, WhatsApp group has been constituted.
- ❖ Necessary for arranging Skilled Instructors and other articles were approved from College's students Fund with the permission of Principal of College.
- ❖ The banner, registration link of this course has been widely publicised by Social Media, Local Newspaper, WhatsApp Groups, Notice Boards, Websites etc.
- ❖ Content was prepared for Inaugural Session and Training Schedule.
- ❖ Technical Committee managed live telecast and recording on Streamyard Platform and ISDC YouTube Channel.
- ❖ Total number of students benefited: **44**
- ❖ Attendance and regular tests held through Google form.
- ❖ Online Training Timing was 2 to 4 pm daily.
- ❖ Student's feedback was accepted of each training.

- ❖ Closing Ceremony. **20/11/ 2020.**
- ❖ Total students who had successfully received training were sent e-certificate on their registered email.

## **B) ONLINE BASIC IT SKILL DEVELOPMENT COURSES (90 hours)**

Presently students are required to have Basic IT knowledge. In the same sequence, in a Meeting chaired by the Principal, ISDC of college decided to held this course. It was decided to organise this course by giving approval of expenditure from College Students Fund.

- ❖ 90 hours course content has been prepared.
- ❖ Banners, Online Registration, Google link, WhatsApp Groups has been created.
- ❖ Widely publicised by Local Newspaper, Social Media, Websites, Notice Boards etc.
- ❖ The total number of students registered were:
- ❖ Live Telecast Platforms and live Streaming through YouTube Channel of ISDC College was prepared.
- ❖ Total Registration: **352**
- ❖ Inauguration **27/01/2021.**
- ❖ Chief Guest Shri Sandesh Nayak (commissioner).
- ❖ Trainers from college and Society and other related agencies were hired.
- ❖ Attendance and feedback forms accepted through Google link.
- ❖ Online class timing 2 to 4 p.m. & 7:20 to 9:30 p.m.
- ❖ Evening Classes were made possible only for the selfless services of our Faculty Members, Technical Staff and managed from their home.
- ❖ 59 students attended course successfully.
- ❖ Closing Ceremony **27/03/2021**
- ❖ Students who had successfully completed their course were provided certificates.

### ***Limitations:***

- The duration of course was kept from 50 to 100 hours.
- 85% attendance of students involved had to be made compulsory.
- The efforts of Faculty/Trainers is to be organised at college level for free cooperation with trained person/ institution etc.

- It is necessary to organise the training program from December 2020 to March 2021.
- Registration in courses was to be done by the college to determine the procedure for conducting the courses evolution and issuing certificates.
- Above course was organised under the supervision of ISDC of Government College Bundi.
- After the completion of the said course it is mandatory to prepare report, send the photo, news to the Commissionerate College Education, Rajasthan Jaipur.
- In these courses only regular students studying in Government College, are eligible.
- Many students were unable to participate in course due to less availability of IT Resources.

#### **4. Evidence of Success:**

The online courses were telecasted daily without any interruption through the technical team of College with the help of Zoom platform and Streamyard, the above work was telecasted along with recording on YouTube Channel in the perfect manner. The feedback forms received from trained students.

Demonstrating its success

*Evidence of 50 hours Online Spoken English and Communication Course:*

**Streamyard Link:**

**YouTube Link:** ISDC GC Bundi & CERAJGCBUNDI CLASS

<https://www.youtube.com/watch?v=hsaOoodkH2w>

<https://www.youtube.com/watch?v=x0DWMd738YE>

**Playlist link:** <https://www.youtube.com/watch?v=Ky21tkTMAc&list=PLEP-yAMSf2Qr1ObHAc-rIE5fsVqcuiWA>

**Google form Link:** <https://forms.gle/dA1op9eHVEry8edL9>

**WhatsApp Groups Link:** <https://chat.whatsapp.com/LxkVQkzhByl96bFM4qn7Gb>



# Government College, Bundi (Raj.)

## Online “Spoken English and Communication Skill Development Course”

**FREE  
REGISTRATION**

**Start From : Oct. 12, 2020  
Duration : 50 Hrs.**

**Last Date  
of Registration  
11.10.2020  
05:00 PM**

### Note Worthy

- ✓ General English Learning Skills
- ✓ English Writing Skill
- ✓ Group Discussion Skill
- ✓ Communication Skills
- ✓ Personal Interview Skills
- ✓ Refresh Your General Speech
- ✓ Problem Solving (Weekly)
- ✓ Assignment (Weekly)
- ✓ Test



### Experts

**Sh. M.K. Tailor**  
English Spoken Trainer

**Sh. Piyush Dwivedi**  
State Coordinator, Kisan Agro Agency  
in Alliance with GOI & RSLDC

### Committee

**Dr. Rajesh K. Chouhan** **Dr. Dilip K. Rathore** **Dr. N.K. Jetwal**  
Convenor Coordinator Principal

**Rajendra Prasad** **Manoj K. Tatwal** **Dr. Jyoti Yadav Singh**  
Member Member Member Member

### Note

रजिस्ट्रेशन फार्म के सबमिट करने के पश्चात् दिये गये किसी एक व्हाट्सएप ग्रुप से अवश्य जुड़ें। सभी सूचनाएं इन ग्रुप्स में ही शेयर की जायेंगी। ऑनलाईन आवेदन हेतु पंजीकरण लिंक महाविद्यालय की वेबसाइट <https://hte.rajasthan.gov.in/college/gcbundi> पर उपलब्ध है।

Organized  
By :

**Innovation and Skill Development Cell,  
Government College, Bundi (Raj.)**

Contact For Assistance : **Dr. Dilip K. Rathore** #9413954852, 7014954176





Government College,  
Bundi, Rajasthan

*Online*  
**“Spoken English and Communication  
Skill Development Course”**

*Morning Class :- 11:00 - 12:00 PM*

*Trainer*

**Sh. Piyush Diwedi**

State Coordinator, Kisan Agro Agency  
in Alliance with GOI & RSLDC



*Youtube Channel*

**ISDC GC  
Bundi**

**Organized By :**

***Innovation and Skill Development Cell,  
Government College, Bundi (Raj.)***



Government College,  
Bundi, Rajasthan

*Online*  
**“Spoken English and Communication  
Skill Development Course”**

*Evening Class :- 04:00 - 05:00 PM*

*Trainer*

**Sh. Pankaj Khandelwal**

Spoken Trainer  
Prinipal, St. Joseph's Hi-Tech  
Girikul, Kota



*Youtube Channel*

**ISDC GC  
Bundi**

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3.	Sh. Pankaj Khandelwal	19.10.2020	20.11.2020	28
<b>Total</b>				<b>50</b>

Sr. No.	Trainer's Name	Youtube Link	Date	Time	Hour
1	Sh. M. K. Tailor	<a href="https://youtu.be/x0DWMd738YE">https://youtu.be/x0DWMd738YE</a>	10-12-2020	10:30-11:30	1
	Sh. Piyush Diwedi			11:30-12:30	1
2	Sh. M. K. Tailor	<a href="https://youtu.be/IQDIOPfku4g">https://youtu.be/IQDIOPfku4g</a>	13/10/2020	10:30-11:30	1
	Sh. Piyush Diwedi			11:30-12:30	1
3	Sh. M. K. Tailor	<a href="https://youtu.be/JzcFcy6j5U">https://youtu.be/JzcFcy6j5U</a>	14/10/2020	10:30-11:30	1

	Sh. Piyush Diwedi			11:30-12:30	1
4	Sh. M. K. Tailor	<a href="https://youtu.be/dF9E3eMj1yM">https://youtu.be/dF9E3eMj1yM</a>	15/10/2020	10:30-11:30	1
	Sh. Piyush Diwedi			11:30-12:30	1
5	Sh. M. K. Tailor	<a href="https://youtu.be/nOrsi-VuMMY">https://youtu.be/nOrsi-VuMMY</a>	16/10/2020	10:30-11:30	1
	Sh. Piyush Diwedi			11:30-12:30	1
6	Sh. M. K. Tailor	<a href="https://us02web.zoom.us/j/89604988481?pwd=Z2xyOUt3SlJrRDVyR2ZTMGVldDdkdz09">https://us02web.zoom.us/j/89604988481?pwd=Z2xyOUt3SlJrRDVyR2ZTMGVldDdkdz09</a>	17/10/2020	10:30-11:30	1
	Sh. Piyush Diwedi	<a href="https://us02web.zoom.us/j/84227075689?pwd=aTd6Mkw5d0JqL3ppbEg2YllYTXgyUT09">https://us02web.zoom.us/j/84227075689?pwd=aTd6Mkw5d0JqL3ppbEg2YllYTXgyUT09</a>		11:30-12:30	1
7	Sh. Piyush Diwedi	<a href="https://youtu.be/j7qu-xhmo9k">https://youtu.be/j7qu-xhmo9k</a>	19/10/2020	11:00-12:00	1
	Sh. Pankaj Khandelwal	<a href="https://youtu.be/j7qu-xhmo9k">https://youtu.be/j7qu-xhmo9k</a>		04:00-05:00	1
8	Sh. Piyush Diwedi	<a href="https://youtu.be/zuJV6wyoC4k">https://youtu.be/zuJV6wyoC4k</a>	20/10/2020	11:00-12:00	1
	Sh. Pankaj Khandelwal	<a href="https://youtu.be/BZBaDz9ay7Y">https://youtu.be/BZBaDz9ay7Y</a>		04:00-05:00	1
9	Sh. Piyush Diwedi	<a href="https://youtu.be/2TVPfpJQBqA">https://youtu.be/2TVPfpJQBqA</a>	21/10/2020	11:00-12:00	1
	Sh. Pankaj Khandelwal	<a href="https://youtu.be/M_xOmVoQ90w">https://youtu.be/M_xOmVoQ90w</a>		04:00-05:00	1
10	Sh. Piyush Diwedi	<a href="https://youtu.be/sHdmWnFetDI">https://youtu.be/sHdmWnFetDI</a>	22/10/2020	11:00-12:00	1
	Sh. Pankaj Khandelwal	<a href="https://youtu.be/gCMQTdgQ6I0">https://youtu.be/gCMQTdgQ6I0</a>		04:00-05:00	1
11	Sh. Piyush Diwedi	<a href="https://youtu.be/7Go7RCwrHCw">https://youtu.be/7Go7RCwrHCw</a>	23/10/2020	11:00-12:00	1
	Sh. Pankaj Khandelwal	Class Off		-	0
12	Sh. Piyush Diwedi	Class Off	26/10/2020	-	0
	Sh. Pankaj Khandelwal	<a href="https://youtu.be/WVO_3tFuwuE">https://youtu.be/WVO_3tFuwuE</a>		04:00-05:00	1
13	Sh. Piyush Diwedi	<a href="https://www.youtube.com/watch?v=WVO_3tFuwuE">https://www.youtube.com/watch?v=WVO_3tFuwuE</a>	27/10/2020	11:00-12:00	1
	Sh. Pankaj Khandelwal	<a href="https://youtu.be/erMDGBm4RwE">https://youtu.be/erMDGBm4RwE</a>		04:00-05:00	1
14	Sh. Piyush Diwedi	<a href="https://youtu.be/c4WE7bnAdaM">https://youtu.be/c4WE7bnAdaM</a>	28/10/2020	11:00-12:00	1
	Sh. Pankaj Khandelwal	<a href="https://www.youtube.com/watch?v=ogbb1fbvLCs">https://www.youtube.com/watch?v=ogbb1fbvLCs</a>		04:00-05:00	1
15	Sh. Piyush Diwedi	<a href="https://youtu.be/9e5b-nbAGUc">https://youtu.be/9e5b-nbAGUc</a>	29/10/2020	11:00-12:00	1
	Sh. Pankaj Khandelwal	Class Off		04:00-05:00	0
16	Sh. Piyush Diwedi	On Zoom	31/10/2020	11:00-12:00	1
	Sh. Pankaj	<a href="https://youtu.be/YIs3flcBGXg">https://youtu.be/YIs3flcBGXg</a>		04:00-	1

	Khandelwal			05:00	
17	Sh. Pankaj Khandelwal	On Zoom	11-02-2020	09:00-10:00 pm	1
18	Sh. Pankaj Khandelwal	<a href="https://youtu.be/IYFQZUyOWmk">https://youtu.be/IYFQZUyOWmk</a>	11-03-2020	09:00-10:00 pm	1
19	Sh. Pankaj Khandelwal	<a href="https://youtu.be/XeZfBvfCs4c">https://youtu.be/XeZfBvfCs4c</a>	11-04-2020	04:00-05:00	1
20	Sh. Pankaj Khandelwal	<a href="https://zoom.us/j/99969461968?pwd=cUN0NWpsdTIGU DhYXJGQ2xJTWE2QT09">https://zoom.us/j/99969461968?pwd=cUN0NWpsdTIGU DhYXJGQ2xJTWE2QT09</a>	11-05-2020	09:00-10:00 pm	2
21	Sh. Pankaj Khandelwal	<a href="https://www.youtube.com/watch?v=hsaOoodkH2w">https://www.youtube.com/watch?v=hsaOoodkH2w</a>	11-06-2020	04:00-05:00	1
22	Sh. Pankaj Khandelwal	<a href="https://zoom.us/j/97000307346?pwd=MjlyWVZtSDZFb1NHT25YWkxOVytrUT09">https://zoom.us/j/97000307346?pwd=MjlyWVZtSDZFb1NHT25YWkxOVytrUT09</a>	11-07-2020	09:00-10:00 pm	1
23	Sh. Pankaj Khandelwal	<a href="https://youtu.be/Ky21tkTMAc">https://youtu.be/Ky21tkTMAc</a>	11-09-2020	04:00-05:00	1
24	Sh. Pankaj Khandelwal	<a href="https://www.youtube.com/watch?v=86xjqtP22VQ">https://www.youtube.com/watch?v=86xjqtP22VQ</a>	11-10-2020	04:00-05:00	1
25	Sh. Pankaj Khandelwal	<a href="https://zoom.us/j/98458445674?pwd=YmhhdE5mcXhpZisxK1g0TTRMREE0UT09">https://zoom.us/j/98458445674?pwd=YmhhdE5mcXhpZisxK1g0TTRMREE0UT09</a>	11-11-2020	09:00-10:00 pm	2
26	Sh. Pankaj Khandelwal	<a href="https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09">https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09</a>	11-12-2020	09:00-10:00 pm	2
27	Sh. Pankaj Khandelwal	<a href="https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09">https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09</a>	13/11/2020	09:00-10:00 pm	2
28	Sh. Pankaj Khandelwal	<a href="https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09">https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09</a>	17/11/2020	09:00-10:00 pm	2
29	Sh. Pankaj Khandelwal	<a href="https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09">https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09</a>	18/11/2020	09:00-10:00 pm	2
30	Sh. Pankaj Khandelwal	<a href="https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09">https://zoom.us/j/9503823778?pwd=azJnOWlzcUNSL0lDWDdkcHZOSjlvUT09</a>	19/11/2020	09:00-10:00 pm	2
<b>TOTAL</b>					<b>50</b>

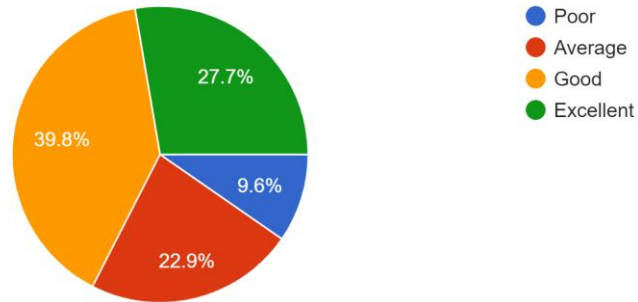


## Feedback

Sh. M. K. Tailor

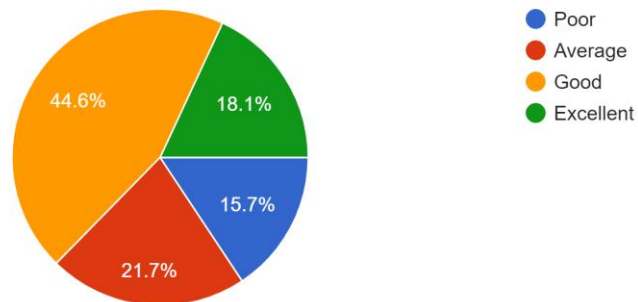
### Mode of presentation

83 responses



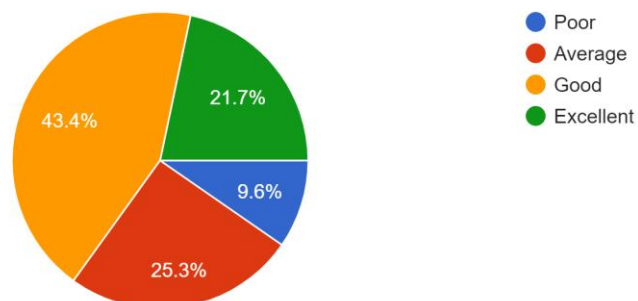
### Quality of content

83 responses



### Overall feedback

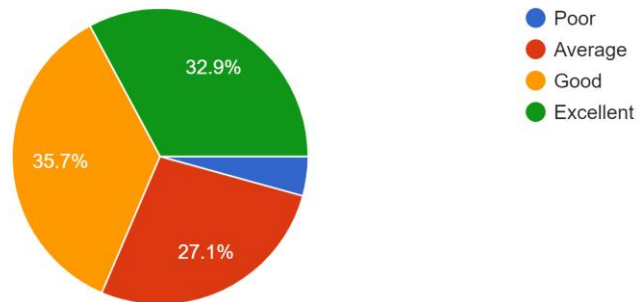
83 responses



## Sh. Piyush Diwedi

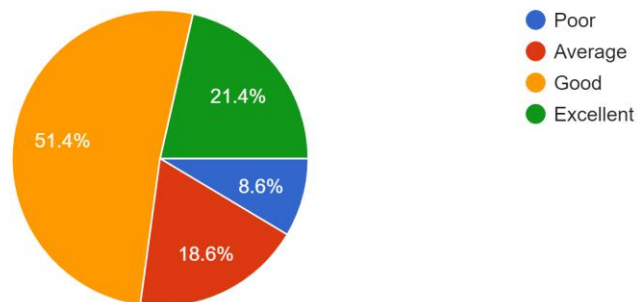
### Mode of presentation

70 responses



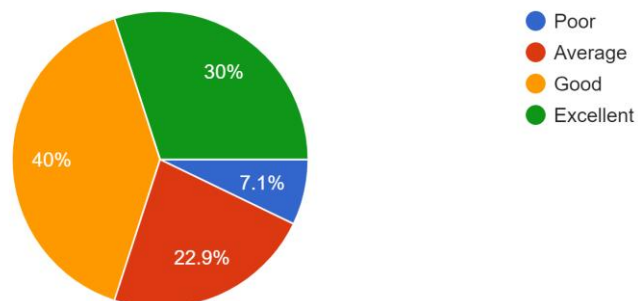
### Quality of content

70 responses



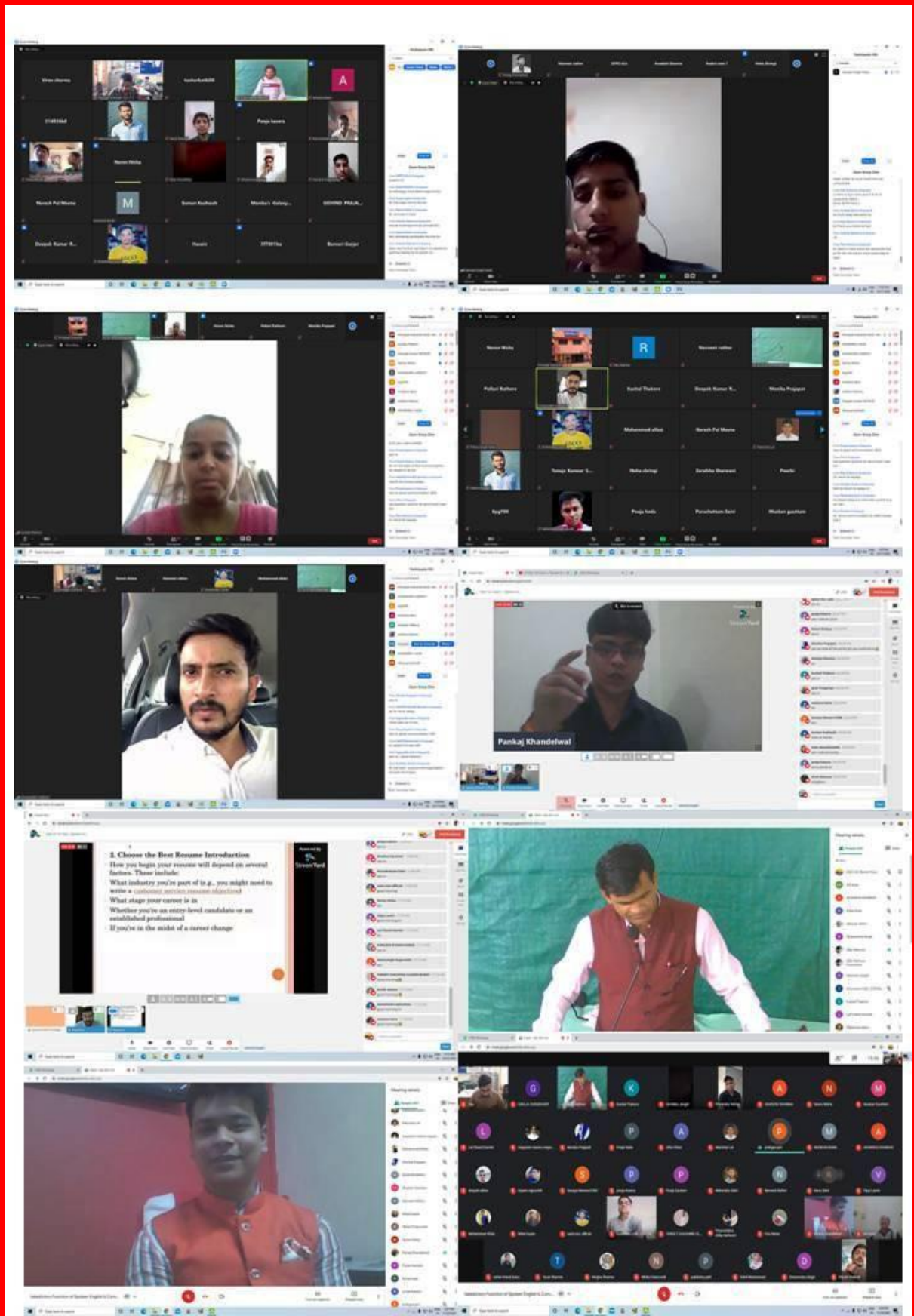
### Overall feedback

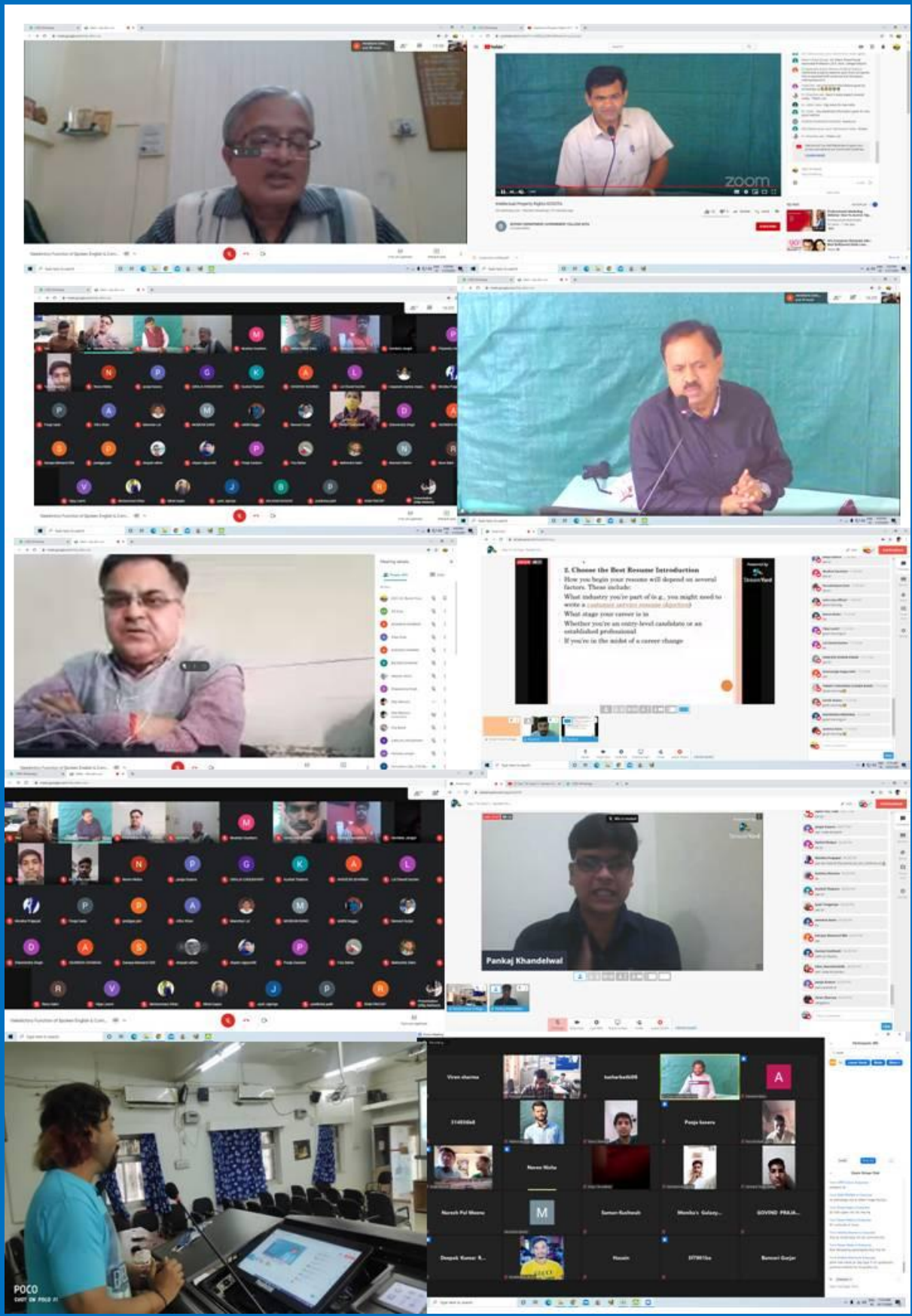
70 responses













**Evidence of 90 hours Online Basic IT Skills Development Course:**

**Zoom link:**

<https://us02web.zoom.us/j/83288407897?pwd=ZG9PY00zNFdpVSs3T0JObGZwT2gxZz09>

**YouTube playlist link:**

[https://youtube.com/playlist?list=PLEP\\_-vAMsf2QHd-DjGaE9z4UnKw1h-lxY](https://youtube.com/playlist?list=PLEP_-vAMsf2QHd-DjGaE9z4UnKw1h-lxY)

**Registration Link:** <https://forms.gle/1QhiJbikcUM5pWai8>

**WhatsApp Groups Link:**

<https://chat.whatsapp.com/KzaB8qrOmLhHBkUp1nzbLb>

<https://chat.whatsapp.com/CU2e7XIeNVzEYfFaQLINGm>

  
**Commissionerate of College Education  
Rajasthan, Jaipur**  
**Online**  
**Basic IT Skills  
Development Course**  
**Start From : 27.01.2021 (90 Hrs.)**  
**FREE REGISTRATION**  
**Free for All**  
**Organized By :**  
**Innovation and Skill Development Cell  
Government College Bundi (Raj.)**

Sr. No.	Topic	Sr. No.	Topic
1.	<b>E-mail</b> I. Types of E-mail II. Creation III. Handling IV. Security V. E-mail Setting VI. E-mail Recovery	2.	<b>Search engine</b> I. Google II. Yahoo III. Ask IV. Microsoft Bing
3.	<b>E-Storage uses and their application</b> I. Google Drive II. Drop Box III. Microsoft box IV. One Drive	4.	<b>Google Application uses</b> I. Google contacts import and export to mobile II. Google Translate III. Google Forms IV. Google Docs V. Google Quiz VI. Google Site VII. Google Spreadsheet VIII. Google Photos IX. Google Earth
5.	<b>Online learning tools</b> I. You Tube Channel creation, Processing and uploading Video. II. You tube studio III. You tube studio analytical IV. You tube Setting V. Educational Sites VI. Online Libraries VII. Google Classrooms VIII. Google book Play store	6.	<b>On line Meeting Tools</b> I. Google meet II. Go To meeting III. Stream yard IV. Zoom V. WhatsApp VI. Facebook messenger VII. WebEx VIII. Raj Meet
7.	<b>On line Courses</b> I. Swyam Portal	8.	<b>Microsoft office</b> II. Word III. PowerPoint IV. Excel
9.	<b>E-Governance</b> I. E-Patshala II. Online doctor consulting III. IRCTC IV. BSRTC V. PM & CM Portal VI. Biji Mitra VII. Digital Locker VIII. Bham payment app IX. On line transaction mobile app X. E-court XI. Jansachna Portal XII. Hello English App XIII. Gas Booking XIV. My Aadhaar	10.	<b>SSOLD operating</b> I. Raj cop citizen II. E-Mitra III. Raj-Kaj IV. DCE V. Raj mail VI. Raj e-gyan VII. Raj Sampark Portal VIII. Scholarship portal IX. RTI X. Bhanshah yojana XI. DCE App
11.	<b>Cyber Security</b> I. Facebook Security II. WhatsApp Security III. Facebook messenger Security IV. E-mail Security V. Wi-Fi Security VI. On line banking Security VII. On line Shopping Security VIII. Computer/Laptop Security IX. ATM, Credit card Security	12.	<b>Internet Connectivity Web Browsers Computer virus and antivirus</b>
		13.	<b>Software installation</b>



### Expert Panel

**Dr. C. B. Sharma**  
Founder,  
Designated Partner & CEO  
DRCBS Ltd,  
Civil Line, Jaipur

**Sh. Amana Ram**  
ASI, Cyber Cell  
Special Team, Jodhpur  
Rural (Rajasthan)

**Sh. Pratap Singh  
Shekhawat**  
ASI, Kota City,  
Kota Rajasthan

**Dr. Dilip Kumar  
Rathore**  
Assistant Professor,  
Government College Bundi  
Bundi (Raj.)

**Sh. Tapan Kr. Jha**  
Cyber Security Expert  
ASD Academy, Kota

**Dr. Rajendra Prasad**  
Assistant Professor,  
Government College Bundi  
Bundi (Raj.)

### Organizers :

**Dr. P. K. Salodia**  
(Patron & Principal, GC Bundi)

**Dr. B. K. Sharma**  
(Nodal Officer, ISDC Cell)

**Dr. N. K. Jitwal**  
(Co-patron)

**Dr. Dilip K. Rathore**  
(Coordinator)

**Dr. Rajendra Prasad**  
(Organizing Secretary)

**Manoj K. Tatwal**  
(Co-organizing Secretary)

**Dr. Bharatendu Gautam**  
(Co-organizing Secretary)

**Dr. Jyoti**  
(Co-organizing Secretary)

**Dr. Nitika Singh**  
(Co-organizing Secretary)

**Yadav Singh**  
(Co-organizing Secretary)

**Dilshad Sherwani**  
(Technical Assistant)

**Important :**

- रजिस्ट्रेशन फॉर्म के सर्वांगित करने के पश्चात् दिये गये किसी एक व्हाट्सएप ग्रुप से अवश्य जुड़ें। सभी सूचनाएं इन ग्रुप में ही शेयर की जायेंगी। ऑनलाईन आवेदन हेतु पंजीकरण लिंक महाविद्यालय की वेबसाइट पर उपलब्ध है।  
<https://hte.rajasthan.gov.in/college/gcbundi>
- यह कोर्स सभी विद्यार्थियों के लिए पुर्णतः निःशुल्क है।
- रजिस्ट्रेशन की प्रारंभ दिनांक **18.01.2021**
- अन्तिम तिथि दिनांक **26.01.2021** तक है।
- समस्त प्रतिभागियों को निःशुल्क ई-प्रमाण पत्र प्रदान किये जाएंगे।
- 75% उपस्थिति अनिवार्य।
- अधिक जानकारी के लिए सम्पर्क करें - #7014954176, 7014744186

## Course Content:

Sr. No.	Trainer's Name	Course Content
1.	Sh. Tapan Kr. Jha	Facebook Security, WhatsApp Security, Facebook messenger Security, E-mail Security, Wi-Fi Security, On line banking Security, On line Shopping Security, Computer/Laptop Security
2.	Sh. Amana Ram Rathore	Cyber Crime, Online Fraud, Online Blackmailing, Rajasthan Police Cyber Help
3.	Dr. C. B. Sharma	Cyber Security
4.	Sh. Balkishan Sharma	Raj cop citizen, E –Mitra, Raj-Kaj, DCE, Raj mail, Raj e – gyan, Raj Sampark Portal, Scholarship portal, RTI, Bhamasha yojana
5.	Sh. Ramesh Verma	Online banking ,ATM, Credit card Security
6.	Dr. Dilip Kumar Rathore	E-Pathsala, I-Cliniq on line doctor, IRCTC, RSRTC, PM Portal, Human right Commission Complaint on line, Lokayukt, complaint online, Bijli Mitra, Digital Locker, Bhim payment app, On line transaction mobile app, E-court, Google meet, Go To meeting, Stream yard, Zoom, WebEx
7.	Dr. Rajendra Prasad	History of Computer, Microsoft office Excel, Internet

		Connectivity, Web Browsers, Computer virus and antivirus, Software installation
8.	Sh. Manoj Kumar Tatwal	Microsoft Office Word Home menu, Font, Paragraph, Heading Styles, Find, Replace, Editing, Insert Menu, Pages, Tables, pictures, clipart, shapes, chart, Hyperlink, Bookmark, Header and Footer, Text box, quick part, wordart, signature line, insert equation, Symbols
9.	Sh. Dilshad Sherwani	Microsoft office Power Point, Youtube channel creation, processing and uploading video, youtube studio, you tube studio analytical, you tube Setting, google adsens and monetization

**Course Duration:**

Sr. No.	Trainer's Name	Date		Total Hours
		From	To	
1.	Sh. Tapan Kr. Jha	29.01.2021	09.02.2021	09
2.	Sh. Amana Ram Rathore	10.02.2021	01.03.2021	14
3.	Dr. C. B. Sharma	10.02.2021	10.02.2021	01
4.	Sh. Balkrishan Sharma	11.02.2021	20.02.2021	05
5.	Sh. Ramesh Verma	12.02.2021	28.02.2021	04
6.	Dr. Dilip Kumar Rathore	01.02.2021	20.03.2021	25
7.	Dr. Rajendra Prasad	29.01.2021	15.03.2021	18
8.	Sh. Manoj Kumar Tatwal	11.03.2021	15.03.2021	05
9.	Sh. Dilshad Sherwani	25.02.2021	20.03.2021	07
<b>Total</b>				<b>90</b>

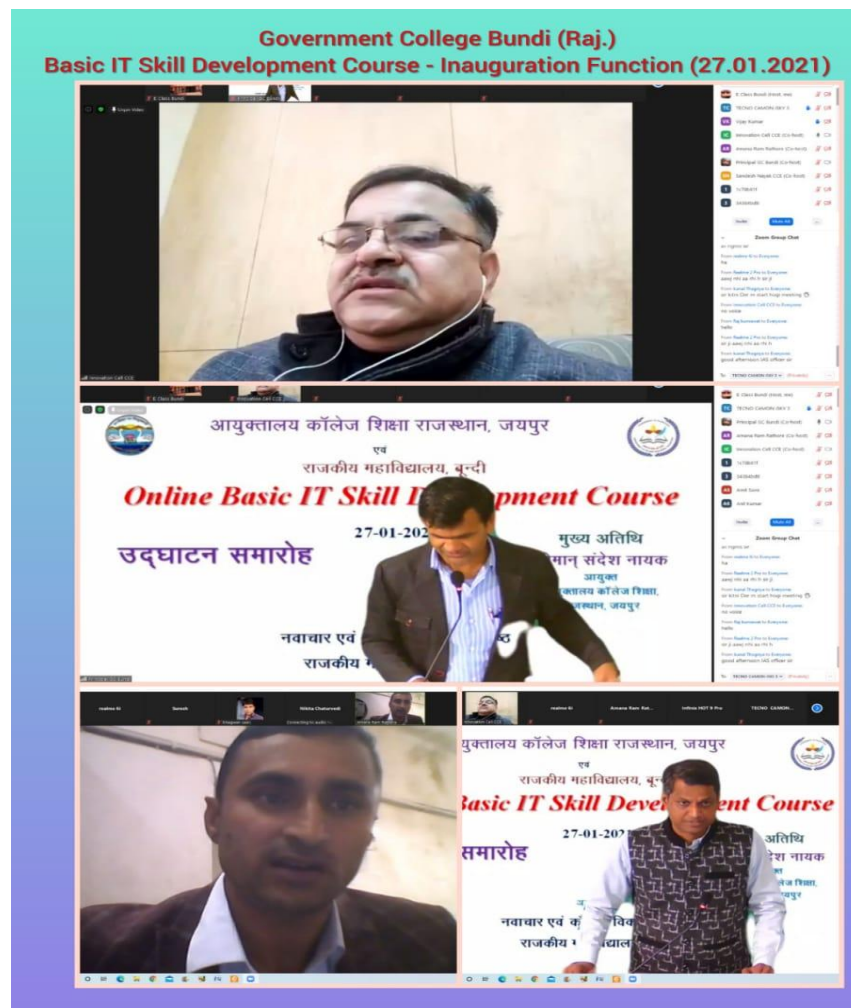
<b>S. No.</b>	<b>Trainer's Name</b>	<b>Youtube Link</b>	<b>Date</b>	<b>Time</b>	<b>Hour</b>
1	Inaugration	Zoom	27.01.2021	02:00-03:00	1
2	Tapan Kr. Jha	<a href="https://youtu.be/l7LuSgicplw">https://youtu.be/l7LuSgicplw</a>	29.01.2021	02:00-03:00	1
	Dr. Rajendra Prasad			03:00-04:00	1
3	Tapan Kr. Jha	<a href="https://youtu.be/oDy5L3R40T4">https://youtu.be/oDy5L3R40T4</a>	30.01.2021	02:00-03:00	1
	Dr. Rajendra Prasad			03:00-04:00	1
4	Tapan Kr. Jha	<a href="https://youtu.be/pzFhgqldTqo">https://youtu.be/pzFhgqldTqo</a>	01.02.2021	02:00-03:00	1
	Dr. Dilip Kumar Rathore			03:00-04:00	1
5	Tapan Kr. Jha	<a href="https://youtu.be/KDQX1g9MBsg">https://youtu.be/KDQX1g9MBsg</a>	02.02.2021	02:00-03:00	1
	Dr. Rajendra Prasad			03:00-04:00	1
6	Tapan Kr. Jha	<a href="https://youtu.be/pmt3r1Ja15g">https://youtu.be/pmt3r1Ja15g</a>	03.02.2021	02:00-03:00	1
	Dr. Dilip Kumar Rathore			03:00-04:00	1
7	Tapan Kr. Jha	<a href="https://youtu.be/ZK8YQifS3gs">https://youtu.be/ZK8YQifS3gs</a>	04.02.2021	02:00-03:00	1
	Dr. Dilip Kumar Rathore			03:00-04:00	1
8	Tapan Kr. Jha	<a href="https://youtu.be/9MyUWVuxcSO">https://youtu.be/9MyUWVuxcSO</a>	05.02.2021	02:00-03:00	1
	Dr. Dilip Kumar Rathore			03:00-04:00	1
9	Tapan Kr. Jha	<a href="https://youtu.be/tuEcuWVicP4">https://youtu.be/tuEcuWVicP4</a>	06.02.2021	OFF	0
	Dr. Dilip Kumar Rathore			02:00-04:00	2
10	Tapan Kr. Jha	<a href="https://youtu.be/goT-fHF_S2s">https://youtu.be/goT-fHF_S2s</a>	08.02.2021	02:00-03:00	1
	Dr. Rajendra Prasad			03:00-04:00	1
11	Tapan Kr. Jha	<a href="https://youtu.be/leFKcstE5ak">https://youtu.be/leFKcstE5ak</a>	09.02.2021	02:00-03:00	1
	Dr. Rajendra Prasad			03:00-04:00	1
12	Amana Ram Rathore	<a href="https://youtu.be/2W-5wyjT3rY">https://youtu.be/2W-5wyjT3rY</a>	10.02.2021	02:00-03:00	1
	Dr. C.B. Sharma			03:00-04:00	1
13	Amana Ram Rathore	<a href="https://youtu.be/tbgO_xgruGg">https://youtu.be/tbgO_xgruGg</a>	11.02.2021	02:00-03:00	1
	Balkishan Sharma			03:00-04:00	1
14	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/sublQLBV1ks">https://youtu.be/sublQLBV1ks</a>	12.02.2021	02:00-03:00	1
	Ramesh Verma			03:00-04:00	1
15	Balkishan Sharma	<a href="https://youtu.be/dae0T1z8Mcg">https://youtu.be/dae0T1z8Mcg</a>	13.02.2021	03:00-04:00	1
16	Amana Ram Rathore	<a href="https://youtu.be/2DsRZ7x1zlg">https://youtu.be/2DsRZ7x1zlg</a>	15.02.2021	02:00-03:00	1
	Ramesh Verma			03:00-04:00	1
17	Amana Ram Rathore	<a href="https://youtu.be/hVv5VrYvRwo">https://youtu.be/hVv5VrYvRwo</a>	16.02.2021	02:00-03:00	1
	Ramesh Verma			03:00-04:00	1
18	Amana Ram Rathore	<a href="https://youtu.be/GWm6bYDikOc">https://youtu.be/GWm6bYDikOc</a>	17.02.2021	02:00-03:00	1
	Balkishan Sharma			03:00-04:00	1

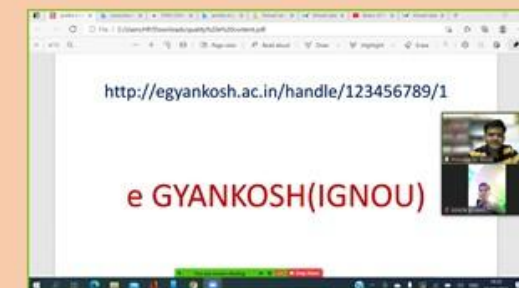
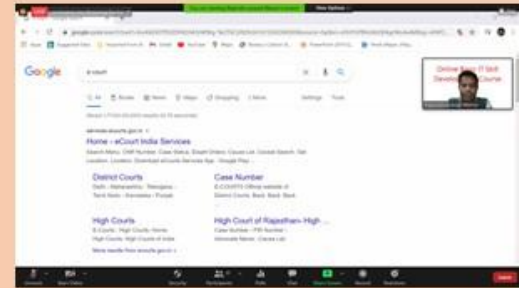
19	Amana Ram Rathore	<a href="https://youtu.be/qYt94v_DUbe">https://youtu.be/qYt94v_DUbe</a>	18.02.2021	02:00-03:00	1
	Ramesh Verma			03:00-04:00	1
20	Balkishan Sharma	<a href="https://youtu.be/THCR2Q3rPw4">https://youtu.be/THCR2Q3rPw4</a>	19.02.2021	02:00-03:00	1
21	Amana Ram Rathore	<a href="https://youtu.be/odCiLyRp87s">https://youtu.be/odCiLyRp87s</a>	20.02.2021	02:00-03:00	1
	Balkishan Sharma			03:00-04:00	1
22	Amana Ram Rathore	<a href="https://youtu.be/rm-6dDhCCAw">https://youtu.be/rm-6dDhCCAw</a>	22.02.2021	02:00-03:00	1
	Dr. Dilip Kumar Rathore			03:00-04:00	1
23	Amana Ram Rathore	<a href="https://youtu.be/SBZR BizBFGY">https://youtu.be/SBZR BizBFGY</a>	23.02.2021	02:00-03:00	1
	Dr. Dilip Kumar Rathore			03:00-04:00	1
24	Amana Ram Rathore	-	24.02.2021	02:00-03:00	1
25	Dilshad Sherwani	<a href="https://youtu.be/7eNdL89GVc4">https://youtu.be/7eNdL89GVc4</a>	25.02.2021	02:00-03:00	1
	Amana Ram Rathore			03:00-04:00	1
26	Amana Ram Rathore	<a href="https://youtu.be/MuHfOcMwPX0">https://youtu.be/MuHfOcMwPX0</a>	26.02.2021	02:00-03:00	1
27	Amana Ram Rathore	<a href="https://youtu.be/UMUSZQnu9o8">https://youtu.be/UMUSZQnu9o8</a>	27.02.2021	03:00-04:00	1
28	Amana Ram Rathore	<a href="https://youtu.be/f6qKl1NS8V0">https://youtu.be/f6qKl1NS8V0</a>	01.03.2021	02:00-03:00	1
	Dr. Dilip Kumar Rathore			03:00-04:00	1
29	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/ymlWYTVvAes">https://youtu.be/ymlWYTVvAes</a>	02.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
30	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/atnMXkUk6fo">https://youtu.be/atnMXkUk6fo</a>	03.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
31	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/f-uBRxMgDKc">https://youtu.be/f-uBRxMgDKc</a>	04.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
32	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/wCSJKUBfkg">https://youtu.be/wCSJKUBfkg</a>	05.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
33	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/LeTl2K5_evA">https://youtu.be/LeTl2K5_evA</a>	06.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
34	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/AJHLq1YiYGU">https://youtu.be/AJHLq1YiYGU</a>	08.03.2021	07:30-08:30	1
	Dilshad Sherwani			08:30-09:30	1
35	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/39_rBEzFas">https://youtu.be/39_rBEzFas</a>	09.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
36	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/OrhvihmEX2o">https://youtu.be/OrhvihmEX2o</a>	10.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
37	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/FayfmkiZu2g">https://youtu.be/FayfmkiZu2g</a>	12.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
38	Dr. Dilip Kumar Rathore	<a href="https://youtu.be/3Ok7-AdVVT0">https://youtu.be/3Ok7-AdVVT0</a>	13.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
39	Manoj Kumar Tatwal	<a href="https://youtu.be/ygerhS3qwSY">https://youtu.be/ygerhS3qwSY</a>	15.03.2021	07:30-08:30	1

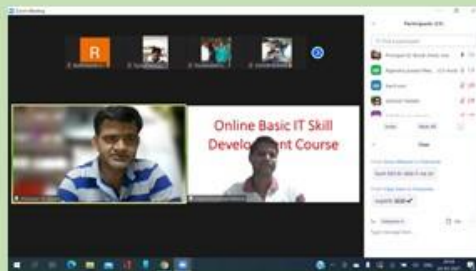
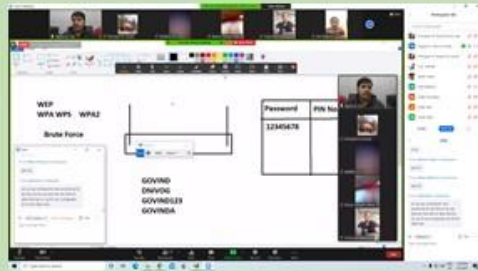
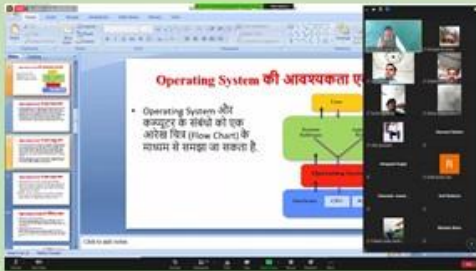


	Dilshad Sherwani			08:30-09:30	1
40	Manoj Kumar Tatwal	<a href="https://youtu.be/eeES0KX1v2Y">https://youtu.be/eeES0KX1v2Y</a>	16.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
41	Manoj Kumar Tatwal	<a href="https://youtu.be/swEVBtxjYoA">https://youtu.be/swEVBtxjYoA</a>	17.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
42	Manoj Kumar Tatwal	<a href="https://youtu.be/w4D7nBQcUI8">https://youtu.be/w4D7nBQcUI8</a>	18.03.2021	07:30-08:30	1
	Dr. Rajendra Prasad			08:30-09:30	1
43	Dr Dilip Rathore	<a href="https://youtu.be/9ck7X08Bdoc">https://youtu.be/9ck7X08Bdoc</a>	19.03.2021	07:30-08:30	1
	Sh Dilshad Sherwani			08:30-09:30	1
44	Dr Dilip Rathore	<a href="https://youtu.be/7ZWmjuwgzlo">https://youtu.be/7ZWmjuwgzlo</a>	20.03.2021	07:30-08:30	1
	Sh Dilshad Sherwani			08:30-09:30	1
45	Valedictory	<a href="https://youtu.be/YKl3Rn1YNwg">https://youtu.be/YKl3Rn1YNwg</a>	27.03.2021	11.30 to 12.30	1

Video on Glimpses of IT Course: <https://youtu.be/Pfkwy8uBQz4>





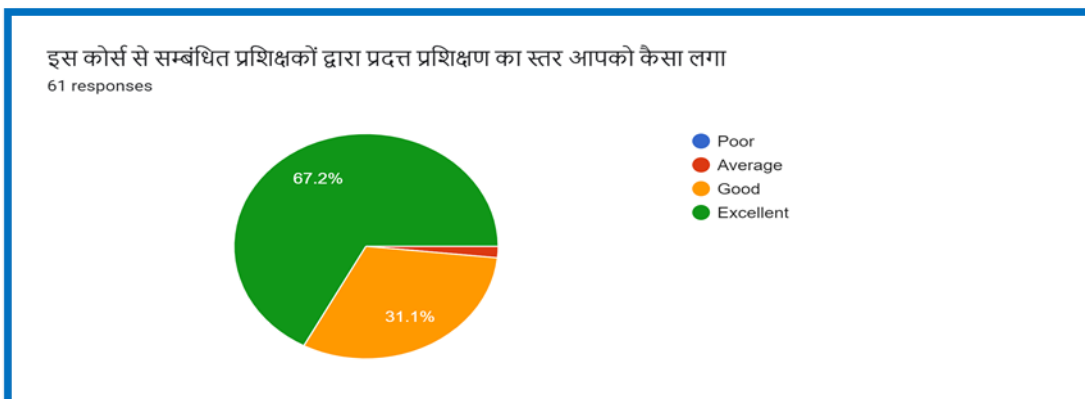
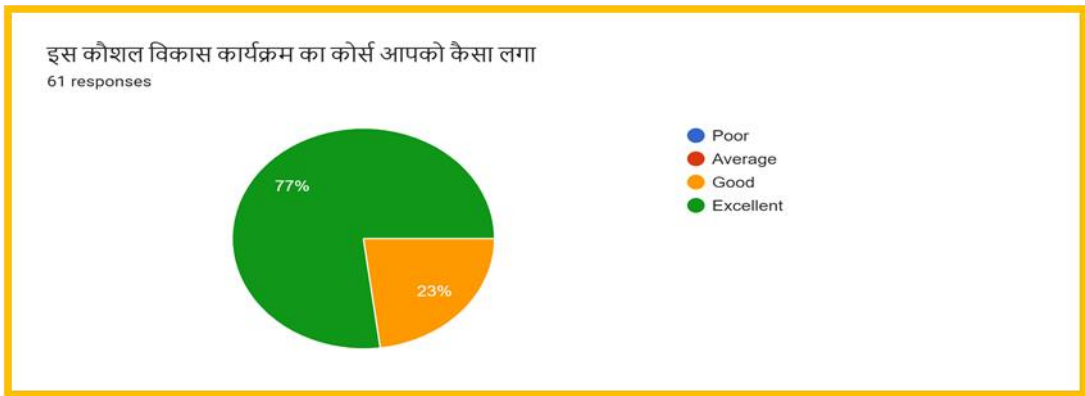
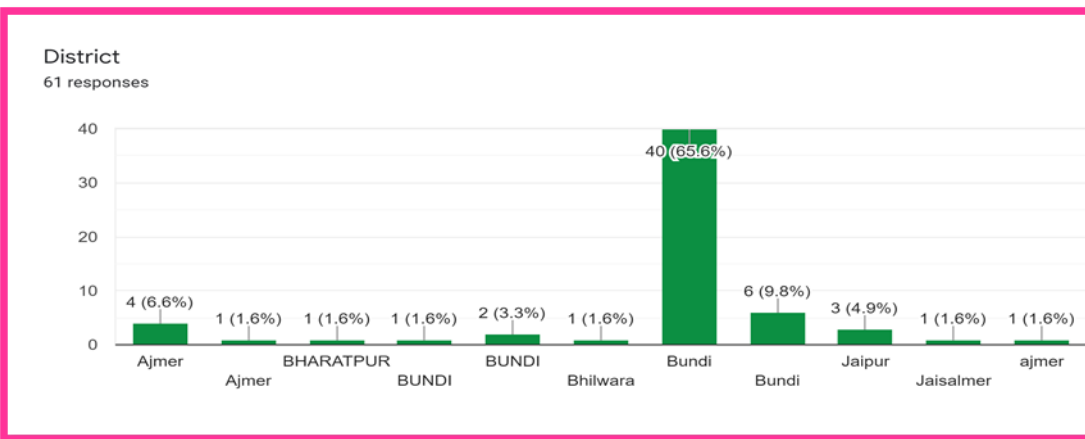
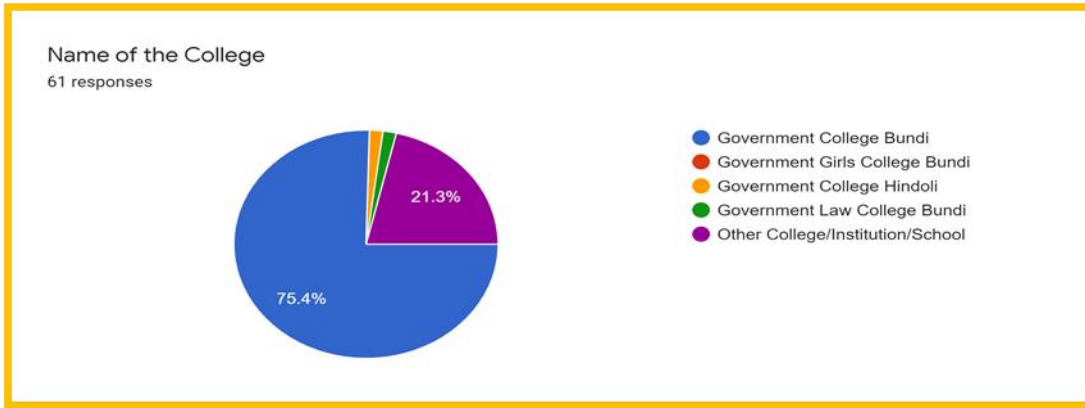


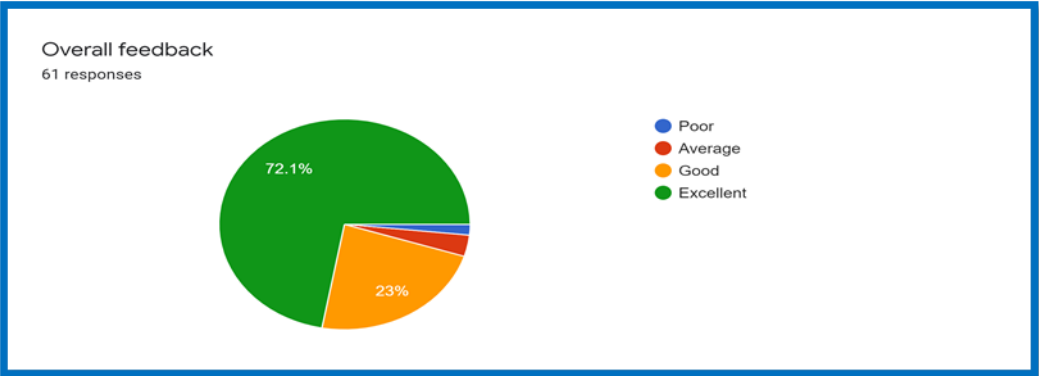
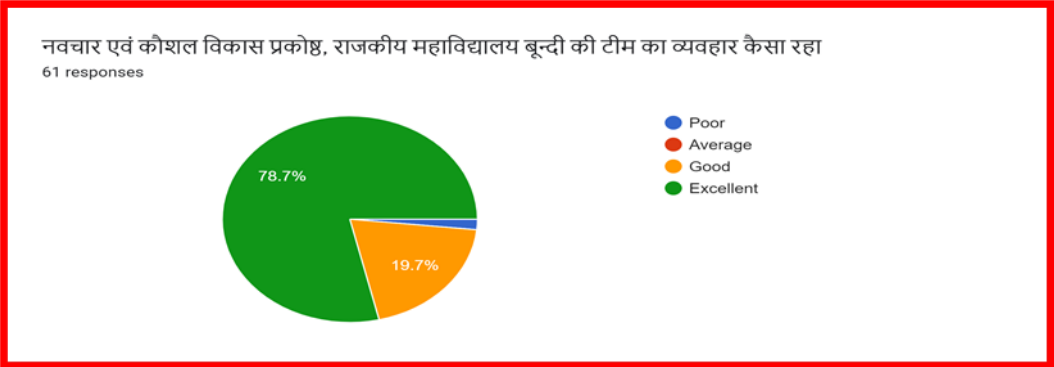
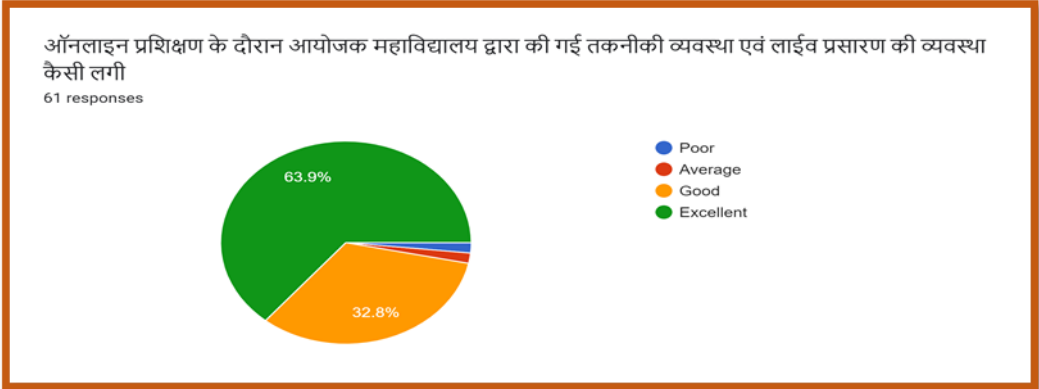
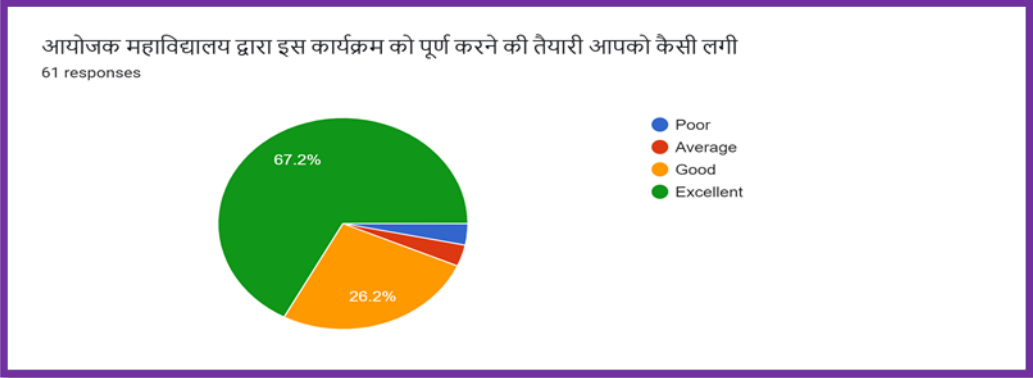






## Feedback





Total students were benefited by both above courses keeping in mind the longing for the learning of students and availability of lines according to the convenience of students by the instructors, Online Classes were also conducted at night so that the measures were successfully conducted from both.

## 5. Problem Encountered and Resources Required:

The availability of better IT infrastructure in the government college Bundi and IT expert faculty in ISDC and E-Class both made it possible for the first time online course had been conducted in the college by technical support and IT proficiently faculty without any technical hindrance, with the positive thinking strong intentions and determination.

**For this first 50 hours courses** was live telecasted from a free trial streamyard account taking better use of resources available in the College and Zoom Platform was used for resolving queries and communicate with students every last day of the week.

Question are answered through chat boxes on YouTube to calm the curiosities that occur under everyday classes.

**The 90 hours course** was made live on Zoom Platform and YouTube. Students continued to receive training by adding on a single platform as per the availability of their network, bandwidth. The basic plan of the Zoom was purchased for 3 months in the interest of the students. During this period no broadcast related problem was interrupted. If for some reason no experts are able to join then the faculty members of the College was kept in advance as an alternative by the organiser.

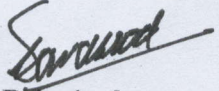
### *Resources Required:*

- ❖ **E- class** 02 computers with 16 MBPS internet connection.
- ❖ **Laptop-** 01
- ❖ Three months basic plan of **Zoom meeting** purchased with registered on [innovation.gcb@gmail.com](mailto:innovation.gcb@gmail.com).
- ❖ **StreamYard:** Login free trial version at [pgcbundi@gmail.com](mailto:pgcbundi@gmail.com), [innovation.gcb@gmail.com](mailto:innovation.gcb@gmail.com)
- ❖ **YouTube Channel-**YouTube Channel of ISDC of Government College Bundi
- ❖ **Financial Expenditure:** External trainer were Honorarium as Rs 250 per class and funded by Students fund of the College.
- ❖ Free and Selfless Services provided by the faculty members (***Dr. Dilip Kumar Rathore, Assistant Prof. of Botany, Dr. Rajendra Prasad, Assistant Prof. of Botany, Sh. Manoj Kumar Tatwal, Assistant Prof. of Mathematics***) of the College.

In this way a separate identity was established in the entire state by successful organising the online courses during covid-19 Pandemic, by the Government College Bundi for students welfare.

At the Closing Ceremony both State Nodal Officer ISDC, CCE Jaipur and Assistant Director Kota region, CCE Kota, appreciated the college and asked to prepare proposal for entire state regarding the basic IT courses.

Date:

  
Principal  
प्रिन्सिपल  
राजकीय महाविद्यालय  
बून्दी (राज०)